



Risk Assessment

SERVICE AREA: School Dog Joey
NAME OF ASSESSOR(S): Kellie Smith
FREQUENCY/DURATION: Daily

SECTION/LOCATION: SLT Offices and around school
DATE OF ASSESSMENT: 6th October 2021 **Job Type/Work Activity:** General

What are the Hazards?	Who might be harmed and how? (Who is at special risk?)	What are you already doing? (Current control measures, including those for people at special risk)	Further Control Measures	Action by whom & when	Done	Risk
J getting over excited when interacting with children	Pupils/staff knocked over, scratched or bitten by J	J is always in the care of a responsible adult and will not be allowed to freely roam the school premises unsupervised. Pupils are not left unsupervised with J unless they are deemed responsible and in UKS2. During the school day J will always be on a lead when moving through the school or when he is out of SLT offices, except when he is undergoing structured training or is supervised in an enclosed area such as the office area / UKS2. He may be off his lead in classes if children are comfortable and an adult is supervising. J is trained not to jump up or bite the children. Pupils are taught how to read dog behaviour and the impact of their actions. Pupils are taught what to do to prevent J from chasing them (i.e . stand still with arms by their side) J attends the vet's/groomers regularly to make sure his claws are kept short and is walked on concrete to keep them trimmed. DH attended formal training with J with an experienced dog trainer. All staff were introduced to J October 2019 and the expectations (do's and don't's) of having a school dog.	The most up to date COVID-19 School Risk Assessment to be followed in conjunction with this risk assessment: September 2021. LM has discussed with SLT the importance of ensuring that Joey has regular 'non contact' time where he can rest in order to avoid over stimulation.			Low
Keeping safe when walking J	Pupil/staff knocked over, J coming to harm.	J will always be walked on a lead. A responsible adult will always be supervising any pupil who hold the lead (with parental consent)unless the pupil is deemed responsible and in UKS2. The adult will pick up any dog poo, leave the area hygenic and wash their hands. Pupils are given a choice if they would like to stroke J or give him a treat and are shown how to do this safely with a flat hand. Pupils wash hands afterwards.	October 2021: LM purchased an 'anti pull' lead for children to use when walking Joey. It is specially designed to reduce the impact of him pulling on the walker's arms/shoulders.			Low

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J being a trip hazard	Pupils/Staff/Visitors Slips and trips	<p>All pupils and staff are vigilant to look where they are walking to avoid tripping over J.</p> <p>J to be on a short lead whilst being walked around the school.</p> <p>If J is resting in a shared area/classroom he is on his lead which is safely attached under a table leg with passers-by informed.</p> <p>Stairgate is used in main office area. Staff have been told not to climb over the stairgate. The stairgate must be opened for staff to walk through safely. Reminder of this was sent to all staff September 2020 via weekly news. New stairgate purchased January 2021 which cannot be climbed over.</p>				Low
J gets loose from offices or from his lead	Pupils/staff scratched or bitten by J J coming to harm	<p>Stairgate at the DH and main office doors for when J is in the rooms off of the lead.</p> <p>If someone requests not to have contact with J he will be removed from the room if required and will remain with a member of staff.</p> <p>J has enough free space for him to be happy and safe during the school day. Children are taught not to tease or disturb him.</p> <p>If J did get loose the responsible adult would ensure he was put back in the designated room quickly and safely. Due to most doors in the school being closed or on a monitor J would not be able to move far.</p> <p>Four members of staff are to be called upon in the event of J getting loose or needing attention: PO, CL, KF and LM.</p>				Low
Dog hair causing allergies	Pupils/ staff/ visitors having an allergic reaction	<p>J is a Maltese Terrier, a low / non-moulting breed to reduce the chance of a allergic reaction.</p> <p>Parents were asked to inform the school of any known allergies prior to J joining the school.</p> <p>A list of pupils who should not interact with J or have known allergies to dog hair is kept by Headteacher, teachers and office staff.</p> <p>Any pupils who interact with J will practice good hygiene and wash their hands afterwards.</p>				Med

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Pupils getting germs from J	Pupils/staff contracting diseases that can be carried by dogs	Should J defecate on the school site a member of staff clears this up immediately and it is disposed of in a safe manner. Staff sanitise area and wash hands after. Poo bags are carried by staff member walking J. All immunisations are kept up-to-date and a register of this is kept by LM. Flea treatment is carried out at monthly intervals. Worming treatment is carried out at 3 monthly intervals. Records of this are kept. J does not attend school if sick. J does not enter a food preparation/ kitchen area or either halls when they are used as a dining hall during the lunch period.				Low
Financial cost of J's upkeep	School unable to afford ongoing cost of J's day-to-day upkeep or medical bills	Insurance cover including vet cover is financed by school. LM financially responsible for all other care and day-to-day costs. J is the responsibility of DH/ LM outside of school hours. Any training costs are paid by LM. As J gets older we aim for him to be used for 'therapy' work within the school. The school will accommodate costs towards training and assessment of J to meet these criteria if and when it is felt that J is old enough to partake in this.				Low
Claim is made against school re: behaviour of J	School not adequately covered financially	School insures J. Full insurance to be at school. Certificate kept in school office and renewed annually. New certificate: November 2021.				
Fire	J at risk of not being evacuated	J is always with a responsible member of staff and will evacuate the building with the staff. We have signs up in school to say J is in the building so all staff are aware.				Low

