

## Governor's Annual Engagement Plan 2020/21 – Engagement with Parents & Community

Communication	Format	Frequency	Responsible Person
New reception parents Welcome	Meeting	Annually – Summer term	Chair/Vicechair
FOSJ's AGM	Meeting	Annually – Autumn & Spring Term	Chair of Governors
Governor's Newsletter	On-line	Annually - Summer term	Governing body
Parents' Evening*	Meeting	Annually – Autumn & Spring term	Governing body
School website	Review /On-line	Termly	Website Governor
School Newsletter	Via school office	At least once termly	Governing body
School Events – sports day/ speech week, School Bazaar*	In person – wear lanyards	As often as required	Governing body
Promotion of the school as a Faith school within the parishes we serve	Church/Newsletters	As often as required	Priest
School Open Day*	Welcome Meeting	Annually – Autumn term	Chair/Vice-chair
School Prospectus	Welcome documentation	As often as necessary	Chair of Governors
Promotion in Media	Newspapers	As often as necessary	Governing body
Parish Day	Informal Attendance	Annually- Parish day	Governing body
Feast Day	St Joseph's Stand	Annually – July	Governing body
Remembrance Parade*	Parade	Annually - November	Governing body

\*some activities not possible due to Covid restrictions

### Governor's Annual Engagement Plan 2020/21 – Engagement with Staff

Communication	Format	Frequency	Responsible Person
Headteacher	Governor's meetings	At least termly	Governing body
	Informal meetings	Minimum four times a term	Chair of Governors
Potential Senior Leadership	Interviews	As necessary	Governing body
Teachers	FGB Meetings	Termly – curriculum reports	Headteacher
	Learning walks	Termly - Curriculum updates	Link role governors
	School Outings	As necessary	Headteacher
Other staff	Staff Meeting/Strategy Day	As necessary	Governing Body
	Health & Safety site visits	As necessary	

Impact:

- To improve communication with all stakeholders.
- Raise the profile of Governors and the role of FGB.
- Raise profile of the school as the First choice in catholic education.
- Engage with staff more, to build links with governing body.